



Job Announcement

Title: Urban Watershed Coordinator

Job Status: Full-time salaried employee, salary commensurate with qualifications and experience.

Reports to: Executive Director

Organizational Background: Established in 2001, the Doan Brook Watershed Partnership (DBWP) is a multi-stakeholder non-profit organization protecting and restoring Doan Brook and its watershed. The Doan Brook Watershed is the foundation of our local water quality and contributes to the health of the entire Great Lakes system. As the region works to preserve the bio-diverse, fresh-water resources of Lake Erie, as an underpinning of regional revitalization, the DBWP focuses on restoring ecosystem services within the Doan Brook Watershed to further local sustainability goals. Specific goals include; 1) Dynamically increase public awareness of, and serve as a collective voice for, the Doan Brook and its communities; 2) Facilitate and support restoration projects, with an eye towards environmental justice; 3) Document our work and serve as an information clearing-house for the watershed; 4) In order to work towards goals 1 and 2, develop a solid organizational infrastructure. Every project undertaken by the DBWP is in collaboration with community partners. The Doan Brook Watershed encompasses parts of the cities of Cleveland, Cleveland Heights, and Shaker Heights. These communities include suburban and urban neighborhoods.

Essential Position Functions: In collaboration with the Executive Director and other members of the DBWP team:

- Coordinate an urban environmental outreach program that weaves watershed literacy and environmental health into the lives of watershed residents.
- Create programming that facilitates recreation and learning along Doan Brook and across its landscapes.
- Collaborate with community partners to host workshops and stewardship activities that help people manage stormwater at individual property and neighborhood block levels.
- Mobilize residents to take advantage of sewer bill storm water credits.
- Engage with residents, planning entities, local groups and Saint Luke's Foundation to study neighborhood greenspace linkages to the Doan Brook Parklands.
- Provide technical assistance on stormwater management, best land-use practices, water quality planning, erosion and sediment control to local communities and businesses, with a goal to increase small-scale green infrastructure.

- Conduct this work across the Doan Brook Watershed but with a focus on the Cleveland neighborhoods of Woodhill, Buckeye-Shaker and Mt. Pleasant.
- Support DBWP staff with planning for seasonal events, workshops and hikes.
- Provide support for existing grants and pursue funding for future projects and operations.
- Conduct presentations for diverse audiences.
- Manage administrative duties associated with project implementation.

Required Knowledge, Skills and Abilities: The successful candidate will have experience inspiring environmental engagement and effective watershed stewardship that helps diverse groups connect with, and protect, water--especially in neighborhoods with insufficient access to the Brook and its parks. The person hired will have the opportunity to work with a dedicated team to promote watershed restoration and community connections to open-space, in a work environment that stresses collaboration and mutual support. Additional traits include:

- B.A degree and a minimum of two to four years of relevant experience. An interest in healthy watersheds, environmental planning and education.
- Knowledge of ecology, hydrology, or aquatic and environmental science.
- Willingness to work some weekends and evenings.
- Computer literacy in Microsoft Word, Excel, Access, Publisher, In-Design, Acrobat Pro, PowerPoint and the Internet.
- Excellent oral and written communication skills.
- Familiarity and experience with managing social media and electronic communications.
- Ability to work with a wide demographic and geographic range.
- Strong organizational skills; ability to multi-task, adapt, think critically, work independently, and prioritize effectively.
- Ability to develop plans, timelines, and budgets, and to follow through to completion.
- Excels in promoting outdoor recreational activities.
- Commitment to the DBWP mission and its principles and values.

Application:

- Please submit cover letter and resume to: Victoria Mills, Executive Director of the Doan Brook Watershed Partnership, at mills@doanbrookpartnership.org
- Please include job title in the subject line.
- **Deadline:** March 10, or until filled.
- **Posted:** February 27, 2017, thank you.